



**stageloft**  
repertory  
**theater**

450a main street, fiskdale, ma 01518  
508-347-9005      [www.stageloft.org](http://www.stageloft.org)

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## Our 2017 Youth Summer Theater Workshops

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Hello and Welcome to Stageloft Repertory Theater's 2017 Youth Summer Theater Workshops!

To register your child, please complete pages 5, 6 & 7 and send them to us along with payment in full before the deadline for the workshop you're registering for. Deadlines are noted below.

### **FRACTURED**

#### **NON-MUSICAL WORKSHOP FOR STUDENTS ENTERING GRADES 4 and ABOVE**

- DATES: The Workshop will run for two weeks: MONDAY, JULY 10 through SATURDAY, JULY 22
- TIMES: The Workshop meets weekdays from 9:00 a.m. - 2:00 p.m.
- PERFORMANCES: Saturday, July 22 at 10:00 a.m. and Noon
- REGISTRATION DEADLINE: Monday, June 19

### **THE PRINCIPAL AND THE PEA**

#### **MUSICAL WORKSHOP FOR STUDENTS ENTERING GRADES K to 3**

- DATES: The Workshop will run for **one** week: MONDAY, JULY 24 to FRIDAY, JULY 28
- TIMES: The Workshop meets weekdays from 9:00 a.m. - Noon
- PERFORMANCES: Friday, July 28 at 11:00 a.m. and 6:00 p.m.
- REGISTRATION DEADLINE: Monday, July 3

### **POM-POM ZOMBIES**

#### **MUSICAL WORKSHOP FOR STUDENTS ENTERING GRADES 4 and ABOVE**

- DATES: The Workshop will run for two weeks: MONDAY, JULY 31 through SATURDAY, AUGUST 11
- TIMES: The Workshop meets weekdays from 9:00 a.m. - 3:00 p.m.
- PERFORMANCES: Saturday, August 12 at 10:00 a.m. and Noon
- REGISTRATION DEADLINE: Monday, July 10

- **LOCATION:** All rehearsals and performances will be at Stagemloft Repertory Theater, 450A Main Street, Fiskdale, MA.
- **ELIGIBILITY:** The breakdown on ages/grades for the workshops are as indicated. Any student, from any town, that meets the requirements for age and grade level, who has an interest in theater performance, and who is willing and able to follow instruction, is welcome to register. All students must be able to use the restrooms independently in order to participate. **PLEASE CHECK THE DATES AND TIMES OF THE WORKSHOP CAREFULLY - STUDENTS MUST BE ABLE TO ATTEND ALL DAYS, INCLUDING ALL PERFORMANCE DAYS AND TIMES!!! We will not accept registrations from students who are unable to attend all performances.**
- **THIS WORKSHOP IS ONLY FOR STUDENTS INTERESTED IN THEATER PERFORMANCE. WE ARE UNABLE TO ACCOMMODATE THOSE LOOKING FOR INSTRUCTION IN THEATER TECH/DIRECTING/COSTUMING OR OTHER.**
- **COST:** The tuition for Stagemloft Repertory Theater's Youth Summer Theater Workshops are as follows:
  - For FRACTURED \$250
  - For THE PRINCIPAL AND THE PEA \$125
  - For POM-POM ZOMBIES \$275
  - NOTE: We offer a \$25 sibling discount that can be applied across multiple workshops. For example, if you have one child registered for FRACTURED and one child registered for THE PRINCIPAL AND THE PEA, you can deduct \$25 from the total tuition paid. Students aged grade 4 and above who register for both FRACTURED and POM-POM ZOMBIES can deduct \$25 from their total tuition.
  - Families in need of financial assistance should either email or call me directly.
- **REFUND POLICY:** All canceled or withdrawn registrations are subject to a \$25 administrative fee. No refunds will be given in cases of dismissal from the program for behavioral issues. No refunds will be given to students who choose to withdraw from the Workshop because they are unhappy with the role they have been assigned.
- **REGISTRATION DEADLINE:** We must receive your completed registration form and full payment at least three weeks prior to the start date of the Workshop you wish to join. No registration will be accepted this year without payment in full - unless you make arrangements with me in advance. Registrations will be accepted in the order in which they are received. Please register early to ensure space availability! Once we receive your registration form and payment, you will be sent a confirmation email. **Under no circumstances will late registrations or payments be accepted.**
- **MAILING ADDRESS:** Registration forms and payment should be mailed to Stagemloft Repertory Theater, 450A Main Street, Fiskdale, MA 01518. Checks should be made payable to "Stagemloft Repertory Theater."
- **COMMUNICATION:** E-mail is our preferred method of communication. All participants will receive confirmation via email once we receive your registration forms and payment. Please provide the parent/adult's email on the registration form. **We do not want or need the students' email addresses.**
- **ARRIVAL:** Each workshop day will begin promptly at 9:00 a.m. Students will be greeted by Workshop staff in the lobby of the theater beginning at 8:50 a.m. Students will not be supervised before 8:50 a.m. Please do not leave your children at the theater until staff are onsite. Once you have seen the Workshop staff greet your child in the lobby, you are free to leave.
- **DISMISSAL:** Stagemloft Repertory Theater is unable to provide extended day coverage. Dismissal times vary by workshop (please see page 1 for details.) Please be prompt in collecting your child! Many of our staff members have other jobs to get to or their own children to pick up! Late pickup will result in late fees of \$30 an hour, or portion thereof.
- **MATERIALS:** All participants in Stagemloft Repertory Theater's Youth Summer Theater Workshops will receive a Summer Workshop t-shirt. Please make sure to indicate size on the Registration Form. Participants will also receive a copy of the script. Participants are required to have their scripts with them each day. Replacement copies will **not** available. It is your responsibility to ensure your child's script does not get lost or destroyed. Music CD's are for home learning and practice and should be kept at

home (for the musical workshops.)

- **LUNCH/SNACKS/WATER:** Each student must bring their own lunch, snacks, and water bottle. Refrigeration is not available. We suggest the use of ice packs to keep lunches fresh. We also follow peanut/nut free policies. No nuts allowed!
- **ATTENDANCE:** Students are expected to attend each and every day of the Workshop and all performances. Because of the intensive nature of these program, a lot of material is covered each day and staff members might not be able to reteach for those who are absent. However, we do understand that medical issues and emergencies do happen. Please refer to our “Medical Policies and Procedures” section below for cases when your child should not attend. In an instance of multiple absences by a student, Workshop staff reserve the right to recast a student’s role if deemed necessary for the benefit of the rest of the cast and the overall quality of the production. If your child will be absent or arriving late, we expect that you will contact the Staff as soon as possible.
- **STAFF EXPECTATIONS:** The Workshop staff will do our best to make this a fun experience for your child. Workshop staff are trained professionals with vast combined experience as teachers and performers. In addition to daily rehearsal time, students will expand their acting abilities and skills through playing theater games, and will also learn theater etiquette and how to work as members of a team toward a common goal. Staff will treat students with respect and are committed to helping the students grow into confident performers.
- **STUDENT EXPECTATIONS:** We expect that any student who registers to participate in this Workshop, does so because of a desire to perform and to learn more about theater. Students will be expected to learn all of their assigned lines, music and choreography (if applicable) and stage movement in a timely fashion. We know that the earlier the students memorize their material, the quicker they can begin inhabiting their characters and enjoying the rehearsal process.
- **BEHAVIOR EXPECTATIONS:** Stageloft Repertory Theater reserves the right to dismiss a student when, in our judgment, the student’s behavior interferes with the rights of others, the smooth functioning of the group or activity, or violates the Workshop’s rules. Often, potential issues can be avoided by open communication between parents and staff. To that end, *we strongly encourage parents to discuss with the Staff any special concerns or needs that may affect their child’s participation in the program **PRIOR** to the first day.*
- **RULES:**
  1. Students will respect each other and the Workshop staff. Inappropriate behaviors that will not be tolerated include teasing, disruptive behavior, disrespect, fighting, inappropriate language, bullying, and consistent talking and interruption during periods of instruction.
  2. Students will treat Stageloft Theater with respect. Students will also respect the property of others. Stealing and/or destruction of property will not be tolerated.
  3. The use of cell phones or personal electronic devices is allowed **ONLY** during the lunch break. Students should never be taking photos of other students and posting them online.
  4. Students will be expected to be careful with all costumes and props provided for the production. Students should not touch costumes or props that are not assigned to them.
  5. **NO RUNNING, CLIMBING, TUMBLING, GYMNASTICS or SHOUTING** will be tolerated. In addition to these guidelines to avoid injuries, proper footwear should be worn at all times. Flip flops are **not** considered proper footwear.
  6. Students should label all belongings, including their scripts and anything brought in from home for props or costumes.
  7. If brought outside for breaks, students will stay within defined areas of the property.

The staff of our Youth Summer Theater Workshops want every participant and family to have a positive experience. If there is a participant that is not willing to respect others, who destroys property, refuses to participate, or is unable to follow the rules, the Staff will contact the participant’s parents to discuss the issue. It is our hope that a positive solution and resolution can be found through discussion between staff, parents and participants.

• **MEDICAL POLICIES AND PROCEDURES:**

1. The Workshop Staff will maintain a basic first aid kit which will be kept in a predetermined location for the duration of the program. The first aid kit will be inventoried and restocked as needed at the end of each day.
2. Any illness or injury, not requiring emergency treatment (i.e. vomiting, sprains, suspected fever, etc.), will be referred to the parent or guardian for further evaluation and medical intervention.
3. In the event that the child has a known allergy that requires the use of a prescribed Epi-Pen, the Workshop Staff will be instructed on administering the Epi-pen for use during an anaphylactic allergic reaction.

• **HEALTH GUIDELINES:** Children should not be sent to a performance or rehearsal with any communicable illness, e.g. strep throat, conjunctivitis, vomiting or fever above 100 degrees. If any of the above are suspected, parents will be notified and child will be asked to go home.

• **EMERGENCY PROCEDURES:**

1. In the case of a life threatening medical emergency, 911 will be called.
2. The Workshop staff will notify parents by telephone of any emergency requiring more than minor first aid. If the parent or alternate contact person cannot be reached, Stageloft Repertory Theater will acquire emergency medical treatment as described in the Parental Consent for Medical Treatment form.

We know that your children will have a great summer learning and performing at Stageloft. If you have any questions or concerns, please don't hesitate to contact me directly.

Sincerely,

Christine E. Taylor

Owner & Artistic Director

Stageloft Repertory Theater

[www.stageloft.org](http://www.stageloft.org)

[stageloftrep@gmail.com](mailto:stageloftrep@gmail.com)

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## 2017 Youth Summer Theater Workshop Registration Form

Participant's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Grade Entering in September: \_\_\_\_\_ Gender: Boy \_\_\_\_\_ Girl \_\_\_\_\_ Height: \_\_\_\_\_

Registering for:

\_\_\_\_\_ FRACTURED (July 10 - July 21, Performances July 22)

\_\_\_\_\_ THE PRINCIPAL AND THE PEA (July 24 - 28, Performance July 28)

\_\_\_\_\_ POM-POM ZOMBIES (July 31 - August 11, Performances August 12)

T-Shirt Size (please circle one): Youth: S M L Adult: S M L XL

Parent/Guardian Name(s): \_\_\_\_\_

Parent's E-mail \_\_\_\_\_ (E-mail is our preferred method of communication. If you don't have, or don't regularly monitor your email, please let us know.)

Street Address: \_\_\_\_\_ Town/City: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Emergency Contact Person and Phone Number: \_\_\_\_\_

***This is the best person/number for us to call if there is an issue during the workshop day***

Who is allowed to pick up child at the end of the day?: \_\_\_\_\_

Does the participant have any special needs (medications, mobility, illnesses, allergies, supervision, e.g.) we should be aware of?

Will the student be taking any medication during the day? \_\_\_\_ Yes \_\_\_\_ No (if you checked "yes", please see the Medical Policies and Procedures section on our info letter, and make arrangements with Workshop staff prior to the first day of the program.)

# 2017 Youth Summer Theater Workshop Permission Form and Liability Waiver

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## Permission and Liability Waiver

I, \_\_\_\_\_ give permission for \_\_\_\_\_  
Parent/Guardian/Responsible Adult Child's Name

to participate in Stageloft Repertory Theater's 2016 Youth Summer Theater Workshop.

I hereby waive Stageloft Repertory Theater and its personnel from liability for any accidental injury and for any damage to or loss of my property.

Furthermore, I confirm receipt of the first four pages of this document.

I am enrolling my child with the full understanding of Stageloft Repertory Theater's refund policy;  
I have reviewed and understand the behavior expectations, the medical policies and procedures, and the health guidelines, as stated.

I further understand that my child is expected to attend all days of the workshop and all performances.

Unless otherwise specified in writing, Stageloft Repertory Theater has my permission to use photographs of my child on its website and in publicity materials for this or other productions or workshops.

\_\_\_\_\_  
Parent/Guardian/Responsible Adult Signature

\_\_\_\_\_  
Date

The following is a parental consent permit from Stageloft Repertory Theater regarding care and treatment of my child in the case of a medical emergency during his/her participation in the following program:

## 2017 Youth Summer Theater Workshop

### PARENTAL CONSENT FOR MEDICAL TREATMENT

The law requires that parental permission be obtained for medical procedures on minors. In the event of a medical emergency, I hereby give permission to Stageloft Repertory Theater to secure medical treatment, including hospitalization, for the person named below. I also give permission to Stageloft Repertory Theater to arrange necessary related transportation for my child.

Child's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Name \_\_\_\_\_

Parent/Guardian's Phone # \_\_\_\_\_ Alternate Phone # \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_

Alternate Contact if Parent/Guardian cannot be reached:

Contact's Name \_\_\_\_\_ Relationship to Child \_\_\_\_\_

Contact's Phone # \_\_\_\_\_ Contact's Alternate Phone # \_\_\_\_\_

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Does your child have any allergies? Yes \_\_\_\_ No \_\_\_\_

If yes, please list: \_\_\_\_\_

Does your child require the use of an Epi-Pen? Yes \_\_\_\_ No \_\_\_\_

If yes, you must leave a prescribed Epi-Pen with the program director while your child attends the program.

*\*\*Please note: Staff will not be able to administer medicine to children except in the event of a life threatening allergic reaction requiring the use of an Epi-Pen. Children needing to take medicine during the day must be able to self-administer. If a child must take medication during the program day, the medication (in its original package) and dosing information must be left with the program staff at the start of the day. Self-administration of any medication must be done in the presence of a staff member.*